



**MAHARAJA SURAJMAL BRIJ UNIVERSITY**  
**BHARATPUR (RAJASTHAN)**

**UNDERGRADUTE PROGRAMME**  
**FACULTY OF COMMERCE**

**B. COM. (MDC)**

**BUSINESS ADMINISTRATION**  
**( III & IV SEMESTER)**

**ACADEMIC SESSION 2024-25**

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**डॉ. अरुण कुमार पाण्डेय**  
उपकुलसचिव  
प्रभारी अकादमिक प्रथम

**BUA-30T-301 – Company Law  
SEM-III – Business Administration**

Semester	Code of the course	Title of the course/paper			NHEQF level	credits
III	BUA-30T	Company Law			6	6
Level of Course	Type of the Course	Credit Distribution			Offered to NC Student	Course Delivery Method
Intermediate	Major	Theory	Practical	Total	Yes	Lecture
		6	0	6		
Duration of Examination		Maximum Marks			Minimum marks	
Midterm-1 Hr EoSE-3 Hrs		Midterm-30 Marks EoSE-120 Marks			Midterm-12Marks EoSE-48 Marks	

**Detailed Syllabus  
BUA-30T-301 – Company Law**

**Objectives of the Course:**

The objective of this course is to develop and comprehend business and its process in accordance with the provisions of the companies Act, 2013.

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**UNIT I:** Background and Salient Features of the Companies Act, 2013. Company and its Characteristics. Types of Companies. Distinction between a company and a partnership. Lifting of Corporate Veil. Formation and Incorporation of company- Promoters and their legal position, pre- incorporation contract and provisional contract, online registration of a company, Certificate of Incorporation. Memorandum of Association, Articles of Association - Doctrine of Constructive Notice and Indoor Management.

**UNIT II:** Prospectus: Meaning and Definition – Contents, Statutory requirements in relation to prospectus. Deemed prospectus, Shelf and Red herring prospectus, Mis-statement in Prospectus: Civil and Criminal Liability.

Various Modes for Raising of Capital. Global Depository Receipts (GDR), Book Building, Issue of Securities - Private Placement, Public Issue, Rights Issue, Bonus Shares; Employee Stock Option Scheme (ESOS), Sweat Equity Shares. Buy-back of shares, Allotment of Shares, Forfeiture of shares, and Transfer and Transmission of Securities.

**UNIT III:** Directors: Classification of Director- Women Director, Independent Director, Shareholder Director, Director Identification Number (DIN), Appointment of Director, Qualification and Dis-Qualifications. Legal Position, Powers and Duties, Removal of Director, Loans to Director and Remuneration to Director. Various Committee of the Board of Directors.

Key Managerial Personnel – Managing Director, Whole time Directors, Manager, the Company Secretary, Chief Executive Officer, Resident Director.

**UNIT IV:** Meetings: Statutory Meeting, Annual General Meeting (AGM), Extra- Ordinary Meeting, Class Meeting, Virtual Meeting, Meeting of Stakeholders.

Winding-up of Company: Meaning of winding-up, Dissolution of Company, Conceptual understanding of Winding-up by the Tribunal, Compulsory Winding-up, Members' Voluntary Winding-up, Creditors' Voluntary Winding-up.

#### Suggested Books and References:

- Avtar Singh, Indian Company Law, Eastern Book Company.
- Roy & Das, Company Law, Oxford University Press.
- GK Kapoor & Sanjay Dhamija, Company Law, Bharat Law House.
- C.R. Datta, Datta on the Company Law; Lexis Nexis, Butterworths Wadhwa, Nagpur.
- K.C. Garg, R.C. Chawla, Vijay Gupta : Company Law; Kalyani Publishers.
- Kuchhal M.C., Modern Indian Company Law, Shri Mahavir Book Depot, Delhi.
- H.K. Saharay, Company Law; Universal Law Publishing Co., Delhi.
- V.S. Datey, Guide to Tax and Corporate Laws; Taxmann, New Delhi.
- Shukla S.M., Company Adhinyam evam Sachiviya padhati.
- Mittal and Agarwal : Company Adhinyam Evam Sachiviya Vidhi.

Course Learning Outcomes:

*21/11/2023*

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1. Understand the regulatory aspects and the broader procedural aspects involved in different companies covered in Companies Act.
2. Comprehend the process and legal documents of formation and incorporation of a company.
3. Acquire an understanding of the process and documents for raising capital for the company.
4. Understand the process of company meetings and corporate decision making. Develop an understanding of the winding up process.

श्रीक-रम्य

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R.T.O -



**BUA-30T-401 – Fundamentals of Entrepreneurship**  
**SEM-IV – Business Administration**

Semester	Code of the course	Title of the course/paper			NHEQF level	credits
IV	BUA-30T	Fundamentals of Entrepreneurship			6	6
Level of Course	Type of the Course	Credit Distribution			Offered to NC Student	Course Delivery Method
Intermediate	Major	Theory	Practical	Total	Yes	Lecture
		6	0	6		
Duration of Examination		Maximum Marks			Minimum marks	
Midterm-1 Hr EoSE-3 Hrs		Midterm-30 Marks EoSE-120 Marks			Midterm-12Marks EoSE-48 Marks	

**Detailed Syllabus**  
**BUA-30T-401 – Fundamentals of Entrepreneurship**

**Objectives of the Course:**

1. To inspire students and help them to imbibe an entrepreneurial mind-set.
2. To familiarise with the basic concept, role and structures of Entrepreneurship and Small Business Management.
3. To understand the latest trends and developments in Entrepreneurship.
4. To create awareness about government programmes and schemes for Entrepreneurs.
5. To analyse and solve the problems of Entrepreneurship and Small Business Management.

**UNIT I:** Concept of Entrepreneurship, Role of Entrepreneurship, Types of Entrepreneurship, Entrepreneurship Traits, Entrepreneurship and Manager, Problems of Entrepreneurship.

**UNIT II:** Entrepreneurs from Rajasthan, Rural Entrepreneurs, Technopreneurship, Agripreneurs, Women Entrepreneurs, Entrepreneurship Training and Development, Government Encouragement to Entrepreneurship.

**UNIT III:** Concept of Small and Medium Enterprises, Role of Small and Medium Enterprises, Policies Governing Small and Medium Enterprises in India, Management of

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Small and Medium Business Enterprises, Role of Financial Institutions Promoting Small and Medium Enterprises.

**UNIT IV:** Start up process of Small Enterprises, Organization Structure of Small Scale Industries in India, Taxation benefits and Concessions to Small Scale Industries in India, Problems of Small Scale Industries in India.

**Suggested Books and References:**

- Rao, T. Venkateswara & Pareek, Udai, Developing Entrepreneurship, New Delhi learning system company.
- Bhansali, Entrepreneurship Development, HPB.
- Sharma, Pradeep, Entrepreneurship and Small Business management, RBSA, Jaipur.
- Desai, Drevasant, Fundamentals of Entrepreneurship and Small business management, Himalya Publishing House Pvt. Ltd.
- Patna, K.K., Fundamentals of Entrepreneurships, Himalya Publishing House Pvt. Ltd.
- Shrivastava, S.B., A Practical Guide to Industrial Entrepreneurship, Sultan Chand & Sons.

**Course Learning Outcomes:**

1. Develop understanding about entrepreneurship and successful entrepreneurs.
2. Develop an entrepreneurial mind set, learning key skills such as negotiation, personal selling and communication.
3. Understand the thought process of entrepreneur and understand their strength, weakness and decision making power from an entrepreneurial perspective.

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(Convener)

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Dean Faculty of Commerce

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